Dotloop | APP TRAINING

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MOBILE DOWNLOAD

Download dotloop's mobile app from the Apple App store or Google Play store.

- <u>iOS</u>
- Android

CUSTOMIZING IN-APP FILTERS

In-app filters allow you to control what information and loops appear on your homepage.

• iOS & Android

CREATING A LOOP

Create new loops and manage existing loops on your mobile device.

• iOS & Android

ADDING PEOPLE AND DOCUMENT TEMPLATES

Add people and access your entire document template library on the go.

- <u>iOS</u>
- Android

EDITING DOCUMENT TEMPLATES

Autofill, edit, and assign esignatures from your mobile device.

- iOS
- Android

ADDING PDFs

Add PDFs from your email or other apps.

- <u>iOS</u>
- Android

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EDITING PDFs

Place signature, initial, date fields and more.

- <u>iOS</u>
- Android

SHARING DOCUMENTS AND HOSTING AN IN-PERSON SIGNING

Share documents via email or host an in-person signing with your client.

- <u>iOS</u>
- Android

SCANNING DOCUMENTS

Use the camera on your mobile device to convert images of documents into editable PDFs.

- <u>iOS</u>
- Android

MESSENGER

Organize and export conversations or share documents via text for esignatures.

iOS & Android

SUBMIT FOR REVIEW

Submit folders to your office for review from your mobile app.

- <u>iOS</u>
- Android